



Based on what we have discussed here, Mr. or Ms. _____,
My_____ [background, experience, or potential]___makes this a good fit for both of us.

What do I need to do to get the job?

Then be quiet and don't say a word.

Now, the conversation may go off in a number of different directions. If you have to repeat your enthusiasm and interest in the position, you may have to push harder and repeat the fact that you are an ideal candidate for the job and you have to know what you need to do to get the job.