



Phase 3

I am currently [or most recently have been] at [name]_____company. I have functioned for them in the capacity of : _____
_____.

Give a thorough description of exactly what you did, how you did it, whom you did it for, and how successful you were—in terms a high-school senior could understand. You then emphasize how much you love the job and the company and the reason you have to leave or why you left in very positive terms. Tell a story or two, if appropriate.

And before that, I was at _____ company. There, I functioned in the capacity of _____.

Give a thorough description of exactly what you did, how you did it, whom you did it for, and how successful you were—in terms a high-school senior could understand. You then emphasize how much you love the job and the company and the reason you have to leave or why you left in very positive terms. Tell a story or two, if appropriate.

And before that, I was at _____ company. There I functioned in the capacity of _____.

Give a thorough description of exactly what you did, how you did it, whom you did it for, and how successful you were—in terms a high-school senior could understand. You then emphasize how much you love the job and the company and the reason you have to leave or why you left in very positive terms. Tell a story or two, if appropriate.

Continue in this manner for at least three jobs, if you have that many. If you have had a series of short stints at jobs—like more than one in the last year or less—you may want to go back further than three jobs.